

Step-by-Step Instructions for using FUMC Prattville E-Giving

1. To begin, click on GIVING on the home page of our website, www.prattvillemethodist.org or enter <http://e-giving.org/firstumcprattville> in the address bar of your browser.

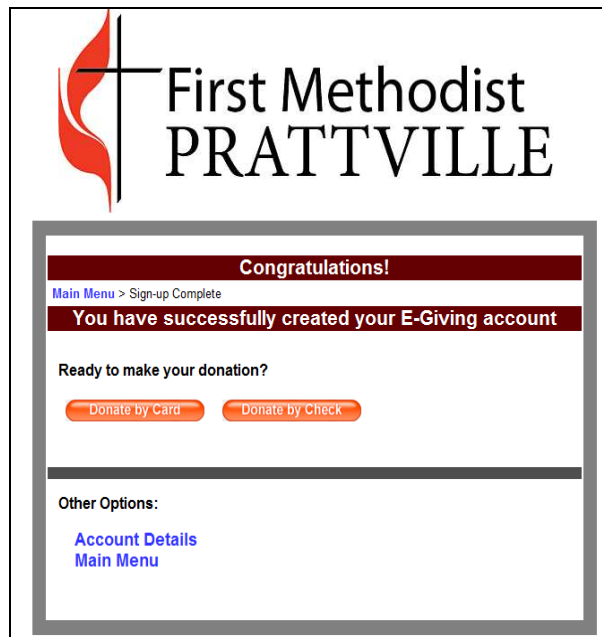
You will be taken to the following screen:

The screenshot shows the 'E-Giving Login' page for First Methodist PRATTVILLE. The page features a logo with a red flame and a cross. Below the logo, there are two main sections: 'LOGIN' and 'REGISTER'. The 'LOGIN' section includes a 'Please login below:' prompt, fields for 'Username' and 'Password', and a 'Login' button. The 'REGISTER' section lists 'Benefits of Registering' (Access saved information, Setup recurring transactions, View reports of your activity) and a 'Register Now' button. At the bottom, there are security logos for COMODO SECURE, SECURITY METRICS vPCI Certified, and SECURIFY VERIFIES CREDIT CARD SA 70. A footer note states 'This site created for: First United Methodist Church Prattville'.

2. Click on **Register Now** to sign up. You will be taken to the following page. Complete the information and click **SUBMIT**.

The screenshot shows the 'Member Sign-Up' page for First Methodist PRATTVILLE. The page features the same logo as the login page. Below the logo, there is a 'Need help?' link. The main section contains a form with the following fields: 'First Name', 'Middle Initial', 'Last Name', 'Street Address', 'City', 'State/Province' (a dropdown menu with 'Select a state'), 'Zip Code', 'Country' (a dropdown menu), 'Organization ID or Envelope Number', 'Phone Number' (with a format of () - -), 'Email', 'Username', 'Password', and 'Confirm Password'. A note below the form states: 'Please remember your password. Your password is case sensitive. It will never be displayed on screen for security reasons. Username and password fields may not be longer than 20 characters.' At the bottom, there are 'Submit' and 'Cancel' buttons.

3. A confirmation screen will open when your E-Giving registration is complete. You can then choose to make a donation by **DEBIT CARD** or **CHECK**. To view or edit your account information click on **ACCOUNT DETAILS** at the bottom of the page. To designate the fund that you would like to give to click on **MAIN MENU**, also found at the bottom of the page.



After clicking **MAIN MENU** the following page will open and you may choose your designation.

